



Personal Development Plan

Name:	Position:
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PDP for the Year:

Good clinical care

Commentary - what do you think are the main strengths and weaknesses of your clinical practice?

Examples of documentation you might refer to and supply: Training records,

How has the clinical care you provide improved since your last appraisal?¹

Refer as appropriate to your last appraisal and Personal Development Plan.

What do you think are your clinical care development needs for the future?

This is in preparation for agreeing an updated PDP.

What factors in your workplace or more widely, constrain you significantly in achieving what you aim for in your clinical work?

It may be constructive to focus on issues that can be addressed locally.

Documents list

¹ If this is your first appraisal, look at the last year; this applies throughout the forms.

Relationships with clients and students
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Commentary - what do you think are the main strengths and weaknesses of your relationships with clients/students?
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<i>How do you feel your relationships with clients/students have improved since your last appraisal?</i>

Refer as appropriate to your last appraisal and PDP.

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<i>What would you like to do better? What do you think are your current development needs in this area?</i>
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This is in preparation for agreeing an updated PDP

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<i>What factors in your workplace or more widely constrain you in achieving what you aim for in your client/student relationships?</i>

What can be addressed locally?

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<i>Documents list</i>

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Working with colleagues

Commentary - what do you think are the main strengths and weaknesses of your relationships with colleagues?

Examples of documentation you might refer to and supply: a description of the team structure in which you work; records of any peer reviews or systematic feedback; information about any problems that have arisen between you and colleagues (including consultants).

How do you feel your relationships with colleagues have improved since your last appraisal?

Refer as appropriate to your last appraisal and PDP.

What would you like to do better? What do you think are your current development needs in this area

This is in preparation for agreeing an updated PDP.

What factors in your workplace or more widely significantly constrain you in achieving what you aim for in your colleague relationships?

What can be addressed locally?

Documents list

Teaching and training

Commentary - what do you think are the main strengths and weaknesses of your work as a teacher or trainer?

Examples of documentation you might refer to and supply: a summary of your formal teaching/training work and any informal supervision or mentoring; any recorded feedback.

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Has your teaching or training work changed since your last appraisal? Has it improved?

Refer as appropriate to your last appraisal and PDP

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Would you like to do more? What would you like to do better? What do you think are your current development needs?

This is in preparation for agreeing an updated PDP.

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What factors constrain you in achieving what you aim for in your teaching or training work?

Arranging cover, for example. What can be addressed locally?

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Documents list

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Management activity – If Applicable

Please describe any management activities you undertake that are not related to your practice or the practice in which you work. How would you describe your strengths and weaknesses?

You may already have mentioned a role in your Division, for example, or advisory work for other SJA groups. This section is about how well you think it works.

Do you think your management work has improved?

Please refer as appropriate to your last appraisal and your Personal Development Plan.

What are your development needs?

What might be included in your updated PDP?

What are the constraints?

Documents list