

POLICY STATEMENT

This policy outlines the company uniform policy and the steps to be taken to order new/replacement uniform and/or equipment. The rationale for this policy is to ensure that all staff wear appropriate clothing when representing the company either training or otherwise.

GLOSSARY OF TERMS

CROSS REFERENCES and other RESOURCE MATERIAL

[Uniform Request Form](#)

Prepared by:	Department:	Authorised:	Review Cycle:
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Revive Healthcare is not a uniformed organisation, however the Directors do wish to maintain a minimum 'standard' to which everyone adheres.

The Directors believe this Uniform Policy will:

- Give the employees a sense of unity and pride in the company
- Assist in building company pride and team spirit
- Assure that staff are safely and appropriately dressed for company activities
- Minimize the competition between staff and peer-pressure to wear more expensive, trendy clothing
- Reduce the staffs' overall clothing expenses
- Enhance the company's image
- Increase staff security by making identification easier
- Promote self-discipline, responsibility and good grooming habits

Summary of Uniform Items for teaching and examination

Trousers should be:

Blue in colour either trouser type or cargo trousers; or
Khaki-style and in solid khaki colours.

Shorts should be:

Blue in colour either trouser type or cargo trousers; or
Khaki-style and in solid khaki colours.

Shirts should be:

Polo-style collared shirts with long- or short-sleeves and mainly white in color with the company logo; or
Chambray or Oxford style collared blue with the company logo.

Shoes must be slip-resistant and predominantly single colour, preferably black with long trousers or boat with shorts.

Jackets: Company fleece's are available.

A range of company peaked caps are available should you wish.

General Uniform Policy "Do's"

All articles of clothing must be:

- Solid in color and free of any graphics, patterns and writings with the exception of the company logo.
- Properly fitted and properly sized
- Hemmed or cuffed and in good repair
- Embellishments, if any, should be minimal

Shoes, must fit securely on the feet, be comfortable, supportive, shock-absorbant, slip-resistant, and be appropriate for the weather and student activities; if required by inclement weather, snow and rain boots should be worn outside and a pair of regular shoes should be brought to the class for indoor use. Shoes must be single colour.

Headwear: hats, including ear muffs and scarves, are encouraged to be worn for protection from the outside elements, but may not be worn indoors; headbands worn as hair accessories may be worn as long as they do not detract from the Uniform or violate any other section of this Uniform Policy.

General Uniform Policy “Don’ts”

Clothing, jewellery and accessories must not:

- Have discriminatory writings or images on it
- Advertise alcoholic beverages, drugs, tobacco products or anything illegal
- Have any known or suspected illegal organisation-related colors, insignias, or terminology
- Have vulgar or profane messages or scenes
- Be too revealing or transparent

Trousers: sweatpants, denim jeans, leggings and sportswear should not be worn in most situations, however may be appropriate for some courses.

Undergarments must not be exposed

Shoes: thong-style, high-heeled, slip-on, hard-soled, platform and water-sport shoes are not appropriate for most activities, pose risk of injury to the instructor/examiner and are not allowed

Jewellery worn should be kept to a minimum.

Accessories, such as buttons, bandanas and scarves may not undermine the integrity of the Uniform Policy; any display of known or suspected illegal-organisation colours and/or insignia is forbidden

Accommodations and Exemptions

Staff who for religious, cultural, personal or health reasons may need to modify the Uniform Policy are asked to contact the Directors.

Availability

The uniform items are stocked locally by the company.